



Application Form

Partnership. Innovations. Mastery.

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Form number (Office use only)

01 Event Details

Summit of Leaders - 2017

'Partnership. Innovations. Mastery.'

19-20 December 2017, Oxford, UK

02 Participant details

Title	First Name	Last Name	
Date of Birth	Gender		
Position	Name of Institution		
Street address			City
Zip code	Country		
Contact phone	Mobile	Email	
Website			

If Visa letter required, please fill in:

Passport No	DOB	City of nearest Embassy or Consulate
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03 Accompanying persons details

Title First Name Last Name

Date of Birth Gender Position

Name of Company Contact Phone

If Visa letter required, please fill in:

Passport No DOB City of nearest Embassy or Consulate

Title First Name Last Name

Date of Birth Gender Position

Name of Company Contact Phone

If Visa letter required, please fill in:

Passport No DOB City of nearest Embassy or Consulate

Title First Name Last Name

Date of Birth Gender Position

Name of Company Contact Phone

If Visa letter required, please fill in:

Passport No DOB City of nearest Embassy or Consulate

04 Standard Package including 'The Name in Science' title

Personal participation **3000 GBP**

Distant participation **2500 GBP**

Includes:

- 1 persons participation in the Summit of Leaders programme, 19-20 December, Oxford, UK;
 - Presentation (up to 10 minutes) during the Academic working session;
 - Information about your institution in the Summit official catalogue (up to 1500 symbols);
 - Placing the institution's and CEO's data in the Socrates Almanac (in a special edition devoted to the best regional science and education institutions and their leaders);
 - Full set of Name in Science winner's cattributes;
 - 1 year certificate (license) to use the award brand (royalty) for public relations and marketing purposes;
 - Right to use the logo, award image and certificate on your goods, website, publishing and other advertising materials including letterheads and brochures;
 - Promotional and marketing services during the award ceremony;
 - Exclusive professional photo and video materials of award presentation to the organization's officials, recorded while accepting the award on stage. These would be taken by our official photography and videographer teams.
 - Right to use the ceremony pictures and videos in advertising and promotional campaigns, on official and third-party website(s) such as YouTube, Facebook etc.
 - Event press release;
 - Attributes by courier delivery to appointed address in case of distant participation;
 - The 'Leaders' Times' magazine, with your institution data;
 - 50% Discount on Participation in the Educational Management Academy gathering during 2018;
 - Visa assistance
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05 Vip Package

Personal participation **7200 GBP**

- Full Standard Participant package;
 - 3 years certificate (license) to use the award brand (royalty) for public relations and marketing purposes; - VIP participant tag on all printed materials (badge, invitation);
 - VIP table seats for the gala dinner;
 - Opportunity to receive award attributes from officials and guests of honour in front of the media and other winners in first VIP section of award ceremony;
 - Special introduction as partner during official opening and award ceremony;
 - Academic Union membership
 - Attendance of all Educational Management Academy gathering during 2018
 - Membership in Oxford Speakers` Bureau in your area of research
 - The Academic Union representative`s Assistance during the summit
 - 30 seconds video (provided by VIP participant) showing on the screen during the award presentation;
 - 1 journalist accreditation;
 - Institution logo/brand name displayed on conference signage, programme, catalogue, on the EBA website (logo is to be provided before November, 25) and all other event materials for your brand visibility;
 - Hotel accommodation (1 double room for 3 nights in Macdonald Randolph Hotel, 18-21/12/17, only in case of full registration and payment before December, 1st)
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06 Promo Participant Package

Non-members of the Academic Union, Oxford	450 GBP
For existing Members of the AUO, Club of Rectors of Europe	300 GBP

Services included to Standard Participant Package:

- Participation in the work of the summit
- Presentation opportunity during forum (7-10 mins)
- Principal participant details and photo in business card section of the summit brochure (750 symbols max)
- The Leaders Times eMagazine subscription
- Complimentary meals and drinks where stated in the summit timetable
- Complimentary welcome pack and summit brochure
- If required scan of official invitation letter for Visa application
- Official summit photos and video that can be downloaded from our web site after summit concludes

Speech/Presentation title (please provide in advance if scheduled)

07 Extra Participant Package for every next representative (450 GBP)

Please, indicate number of extra participants

08 Academy Package

*Topics for Academy gatherings in 2018 will be as follows: (please select the most interesting topics for you to get timely information). **Distant participation opportunity** will be available due to live broadcast from the Academic gathering. Certificate of Attendance is guaranteed to all participants. The price is specified for one event.*

	980 GBP Non-AU member	450 GBP AU, CRE member	450 GBP Distant participation
Higher Education Management & Leadership - 6-8 November 2017 / June 27-29 2018			
Marketing & Branding in Higher Education. Self-Branding for an Academic Leader - 21-23 February, 2018			
Internationalization in Higher Education. Education for Sustainable Development / Multicultural Education – April 25-27, 2018			
Educational Technology & Modernization in Higher Education – September 26-28, 2018			
Grant Management in Higher Education. Quality Assurance in Higher Education - November 20-22, 2018			

Full package of 6 Academy gatherings

4500 GBP (non-AU members)

2500 GBP (AU, CRE members, distant participation)

09 The Academic Union Membership package

980 GBP (full participation)

980 GBP (distant participation with courier delivery)

Includes:

- **Participation in the work of the Summit, in the ceremony and Gala dinner by Standard Participant package**
- Full set of services by AUO Membership package
- Priority right for special conditions of participation in AUO projects

10 Meal preferences

No special meal preferences

Vegeterian food

Your preference

11 Payment options

Currency

Payment way

Invoice payment

Payment by cash with receipt provision, 20 % prepayment is required

Pay by Credit Card*

Conference Cancellation Policy

(Notice: The following text is incorporated as a contractual document)

1. (Personal substitution) If a registrant is unable to attend an event for any reason, she / he may, obtaining previous agreement from the conference organisers, substitute (her/ himself) with another person from the same institute / organization
2. (Event substitution) If a registrant is unable to attend, and providing the conference organisers are informed in writing by the final date for payment, that is 7 days prior to the date of the event, a registrant can leave the fee paid with the organisers as payment towards a place at the same event or another Europe Business Assembly event that will take place in the 12 months following the originally booked event. This can only be done once.
3. (Cancellation effects) Where the registrant is unable to attend, and is not possible to transfer her/his place to another person or to another event, then the following refund arrangements apply:
 - 80% of the registration fees will be refunded if the cancellation occurred in written form more than 60 days before the event;
 - 50% of the registration fees will be refunded if the cancellation occurred in written form less than 60 but more than 30 days before the event;
 - Registrations cancelled less than 30 days before the event, in any form, or cancelled without being in a written form at any time, will not be eligible for a refund at all
4. In order to maintain high quality of its seminars and conferences EBA reserves the right to change speakers, format and topics

Important note for failed visa applications

Obtaining Entry Visas is a sole responsibility of participants and failed visa applications are not eligible for refund.

Refunds will be made only via bank transfer to the payee nominated account.

Please note: For payments received from outside the UK, the refund will be made also by bank transfer and all bank charges will be the registrants responsibility. The policy as stated on this page is valid from June 2011.

12 Legal Information

This form is a legal document. Any information you provide will be held securely and in accordance with the Data Protection Act 1998. Your personal details will not normally be disclosed to third parties. If information provided by you during award application process is found untrue or compromising law of any country, the committee reserves the right to cancel the membership license.

13 Signature

14 Date

15 Stamp

Please print the completed form, sign it, stamp and send us via e-mail